UNIVERSITY OF HAWAI‘I AT MĀNOA • OUTREACH COLLEGE

Fall 2009 Non-Credit Courses

Throughout the year Outreach College offers a diverse array of noncredit classes at times and locations that are convenient for you.

Find COMPLETE and UPDATED course information on our website at:

www.outreach.hawaii.edu/noncredit/courses

Did you know you can bring the University of Hawai‘i to your workplace as your corporate training partner? If you have 10 or more staff members who would benefit from any of our programs, please call (808) 956-8244 for assistance.

CONTACT INFORMATION

**Non-Credit Programs**

WEB: www.outreach.hawaii.edu/noncredit
PHONE: (808) 956-8244
FAX: (808) 956-9422
EMAIL: non-credit@hawaii.edu

**Pacific New Media**

WEB: www.outreach.hawaii.edu/pnm
PHONE: (808) 956-3422
EMAIL: pnm@hawaii.edu

Classroom temperatures vary so we recommend bringing a sweater or jacket.

For all day classes, particularly on weekends, we recommend bringing a brown bag lunch.
**ARTS AND CULTURE: Art**

**Oil/Acrylic Painting on Location (P10399)**
Sep 5-Nov 21 • Sat • 9:00am-12:00pm • 12 mtgs • First class meets at Kailua Beach Park, across from Buzz's Steak House • $150 (Beginners), $125 (Repeat students) • Painting demonstration begins at 8:00am. New students: check course online listing or call (808) 956-8244 for supply list • Mark Brown

**Beginning Watercolor: Finding Your Way in the Process (P10400)**
Sep 12-Oct 31 • Sat • 1:00-4:00pm • 8 mtgs • UHM Art 364 • $150 • New students, check online or call instructor at 942-3982 for supply list • Michael Genger

**Bronze Casting (P10401)**
Sep 1-Nov 17 • Tue • and Oct 1, Nov 5 • Thu • 6:30-9:00pm • No class Oct 20, 27 • UHM Art 121 • $180 plus $80 supply fee, payable at first class; additional bronze fee charged by weight after casting • Jackie Mild Lau

**ARTS AND CULTURE: Cultural Enrichment**

**Making Nuno Zoori with Kimono Fabric (Section A) (P10389)**
Nov 8 • Sun • 9:00am-4:00pm • 1 mtg • UHM Krauss 016 • $50 plus $20 materials fee, payable at class • Bring a sweater and brown bag lunch • Jean Sakihara • Mr. Kaoru Deguchi • Noriko Sand

**Making Nuno Zoori with Kimono Fabric (Section B) (P10390)**
Nov 15 • Sun • 9:00am-4:00pm • 1 mtg • UHM Krauss 016 • $50 plus $20 materials fee, payable at class • Bring a sweater and brown bag lunch • Jean Sakihara • Mr. Kaoru Deguchi • Noriko Sand

**ARTS AND CULTURE: Dance and Drama**

**Beginning Hip-Hop Dance (S10483)**
Sep 10-Oct 15 • Thu • 6:30-7:30pm • 6 mtgs • UHM Physical Education Complex 245, Studio 3 • $60 • Marie Takazawa

**Capoeira! A Brazilian Martial Arts, Music, and Dance Form (S10263)**
Sep 11-Nov 13 • Fri • 6:00-7:30pm • 10 mtgs • UHM Physical Education Complex 244, Studio 2 • $99, textbook optional • Mestre Kinha

**Modern Dance with Keiko Fuji (S10385)**
Sep 12-Oct 17 • Sat • 9:00-10:30am • 6 mtgs • UHM Dance Bldg • $80 • Keiko Fuji

**Beginning Latin Dance (S10435)**
Sep 14-Oct 12 • Mon • 6:30-7:30pm • 5 mtgs • UHM Physical Education Complex 245, Studio 3 • $55 • Wear leather-soled shoes • Adela Chu
**Philippine Folk Dance Workshop (S10529)**
Oct 24 • Sat • 9:00am-12:00pm • 1 mtg • UHM Dance Bldg • $25 • H. Wayne Mendoza

**The Moving Mask: A Mask and Movement Workshop (S10552)**
Sep 12-Oct 10 • Sat • 10:00am-1:00pm • 5 mtgs • UHM Hawaii Institute of Geophysics 110 (Auditorium) • $65 (General), $45 (Student) • No experience necessary. Masks will be provided • Yukie Shiroma • Ben Moffat

**ARTS AND CULTURE: Music**

**Beginning Slack Key (Ki ho’alu) Guitar (S10538)**
Sep 16-Nov 4 • Wed • 6:00-7:30pm • 8 mtgs • UHM Music 212 • $92, plus $10 lab fee payable to instructor at first meeting • bring your guitar • Lance Takamiya

**ARTS AND CULTURE: Photography: Pacific New Media**

**Know Your Camera 2: Intermediate Photography Techniques (L10574)**
Aug 10-Sep 14 • Mon • 6:00-8:00pm • 5 mtgs • No class Sep 7 • Christ Lutheran Church, 95-1361 Meheula Parkway, Mililani • $125 • Jerry Omo Jr

**Wedding Photography: Techniques to Put You on Top (L10565)**
Nov 15 • Sun • 9:00am-4:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $120 • Mike Adrian

**Know Your Camera 1: Introduction to Photography Techniques (Section A) (L10426)**
Sep 15-Oct 13 • Tue • 6:00-8:00pm • 5 mtgs • UHM Kuykendall 301 • $98 • plus $20 for course materials on CD, optional, payable to instructor at first meeting • Jerry Omo Jr

**Know Your Camera 1: Introduction to Photography Techniques (Section B) (L10427)**
Sep 17-Oct 15 • Thu • 6:00-8:00pm • 5 mtgs • UHM Kuykendall 301 • $98 • plus $20 for course materials on CD, optional, payable to instructor at first meeting • Jerry Omo Jr

**Know Your Camera 1: Introduction to Photography Techniques (Section C) (L10431)**
Oct 19-Nov 16 • Mon • 6:00-8:00pm • 5 mtgs • Christ Lutheran Church, 95-1361 Meheula Parkway, Mililani • $125 • plus $20 for course materials on CD, optional, payable to instructor at first meeting • Jerry Omo Jr

**Know Your Camera 2: Intermediate Photography Techniques (L10428)**
Oct 22-Nov 19 • Thu • 6:00-8:00pm • 5 mtgs • UHM Kuykendall 301 • $98 • Jerry Omo Jr
Know Your Camera 3: Developing a Digital Workflow (L10299)
Aug 1-4 • Sat • 8:00am-12:00pm • Mon/Tue • 6:00-8:00pm • 3 mtgs • Saturday on location; Monday and Tuesday in UHM Sakamaki C104, Manoa MultiMedia Lab • $200 • Jerry Omo Jr

Photographing Children (L10447)
Sep 26 • Sat • 9:00am-4:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $120 • Tracy Wright Corvo

Portraits with Joyce Tenneson (L10497)
Nov 7 • Sat • 9:00am-4:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $120 • Joyce Tenneson

A Personal Approach to Image Making (L10442)
Oct 20-Dec 1 • Tue • 6:00-8:30pm • 6 mtgs • No class Nov 24 • UHM Kuykendall 309 • $200 • Dana Forsberg

Digital Photography from Capture to Print (L10446)
Sep 27 • Sun • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Tracy Wright Corvo

The Digital Advantage: Tips and Techniques for Creative Outdoor and Nature Photographs (L10309)
Aug 29 • Sat • 1:30-4:30pm • 1 mtg • UHM Art Auditorium • $25 • George Lepp

Mastering the Expressive Digital Image: From Camera to Print (L10527)
Oct 31-Nov 1 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • David Ulrich • Michael Gilbert

Printing on Alternative Materials (L10488)
Oct 23 • Fri • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $65 • Scott Jo

Moving Forward with Your Photography (L10496)
Nov 6 • Fri • 9:00am-4:00pm • 1 mtg • UHM Kuykendall 410 • $120 • Joyce Tenneson

BUSINESS AND MANAGEMENT: Communication Skills
Effective Public Speaking and Presentation Workshop (S10560)
Sep 15-Oct 13 • Tue • 6:00-8:00pm • 5 mtgs • UHM Krauss 011 • $99 • Danilo Marrone
### BUSINESS AND MANAGEMENT: Management Skills: Art of Leadership

**Basic Principles for a Collaborative Workplace (P10348)**  
Sep 11 • Fri • 8:00am-12:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Robb Drown

**Coaching: Bringing Out the Best in Others (P10349)**  
Sep 11 • Fri • 1:00-5:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Robb Drown

**Handling Emotions Under Pressure (P10350)**  
Sep 25 • Fri • 8:00-11:30am • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Kathy Novak

**Influencing for Win-Win Outcomes (P10351)**  
Sep 25 • Fri • 12:30-4:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Al Nishimoto

**Proactive Listening (P10352)**  
Oct 9 • Fri • 8:00-11:30am • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Robb Drown

**Expressing Yourself: Presenting Your Thoughts and Ideas (P10353)**  
Oct 9 • Fri • 12:30-4:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Al Nishimoto

**Giving and Receiving Constructive Feedback (P10355)**  
Oct 23 • Fri • 8:00-11:30am • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Robb Drown

**Giving Recognition (P10354)**  
Oct 23 • Fri • 12:30-4:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Al Nishimoto

**Moving from Conflict to Collaboration (P10356)**  
Nov 6 • Fri • 8:00am-12:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Kathy Novak

**Personal Strategies for Navigating Change (P10357)**  
Nov 6 • Fri • 1:00-4:30pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $95 (General), $75 (Certificate participant) • Al Nishimoto

Process Mapping, Modeling, and Analysis: How to Streamline and Reengineer Business Processes (P10394)
Nov 12-13 • Thu/Fri • 8:00am-3:00pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $995 (General), $895 (with Service Innovation), $795 (with Fundamentals of Project Management and Service Innovation) • (12 PDU) • Amanda Dietz

Service Innovation: How to Retain Customers and Create New Revenue Streams (P10395)
Nov 17-18 • Tue/Wed • 8:00am-3:00pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $995 (General), $895 (with Process Mapping), $795 (with Fundamentals of Project Management and Process Mapping) • (12 PDU) • Amanda Dietz

BUSINESS AND MANAGEMENT: Project Management

Project Management: Introduction and Initiating Projects (S10489)
Oct 5 • Mon • 8:00am-5:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $350 • (8 PDU) Must be taken with Planning Projects, as well as Executing, Controlling, and Closing Projects • Project Professionals, LLC

Project Management: Planning Projects (S10490)
Oct 6 • Tue • 8:00am-5:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $350 • (8 PDU) Must be taken with Introduction and Initiating Projects, as well as Executing, Controlling, and Closing Projects • Project Professionals, LLC

Project Management: Executing, Controlling, and Closing Projects (S10491)
Oct 7 • Wed • 8:00am-5:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $350 • (8 PDU) Must be taken with Introduction and Initiating Projects, as well as Planning Projects • Project Professionals, LLC

Lean Six Sigma Yellow Belt Training (P10377)
Nov 3-4 • Tue • 8:00am-3:00pm • and Wed • 8:00am-3:30pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $695 (General), $645 (with Fundamentals of Project Management or any Process Management seminar), includes exam for Yellow Belt certification • Susan Knapp

BUSINESS AND MANAGEMENT: Sustainability for Business

Sustainability 101 (P10515)
Oct 2 • Fri • 8:00-11:00am • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $50 (General), $40 (Student or Government) • plus <i>The Honu Guide</i> (optional), available at class for $20 • Shanah Trevenna

Optimizing Building Assets (P10517)
Oct 8 • Thu • 8:00-11:00am • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $55 (General), $45 (Student or Government), includes ebook • George Benda

Solar Energy: Understanding the Value Proposition for Hawai‘i’s Businesses (P10516)
Oct 22 • Thu • 8:00-11:00am • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $50 (General), $40 (Student or Government) • Mark Duda
### COMMUNICATIONS: Film, Television and Video: Pacific New Media

**Writing for Television - Get Started and Go! (L10472)**
- Oct 24-25 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $200 • Maria Jacquemetton

**Advanced Screenwriting: Structure, Composition, Characters, and Conflict (L10502)**
- Oct 31-Dec 12 • Sat • 9:00am-12:00pm • 6 mtgs • No class Nov 28 • UHM Krauss 011 • $200 • Bob Green

**PreProPost HD Film Production (L10432)**
- Sep 11-13 • Fri/Sat/Sun • 9:00am-4:00pm • 3 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $225 • Henry Mochida • Mark Wolf

**The Art, Science, and Magic of Editing Moving Images (L10272)**
- Aug 29-30 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $185 • Sam Green

**Directing the Camera (L10468)**
- Nov 20-22 • Fri/Sat/Sun • 2:00-6:00pm • 3 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $200 • Gil Bettman

**Strategies of the Independent Film Producer (L10524)**
- Oct 24-25 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $200 • Karin Chien

### COMMUNICATIONS: Writing

**Creative Writing: Cultivating Your Inner Muse (S10467)**
- Sep 12-Oct 3 • Sat • 10:00am-12:00pm • 4 mtgs • UHM Krauss 016 • $89 • bring notebook and pen or pencil • Cheryl Chee Tsutsumi

**Poetry Workshop with Jeff Walt (S10456)**
- Sep 16-Oct 14 • Wed • 6:00-8:00pm • 5 mtgs • UHM Krauss 016 • $99 • Jeff Walt

### DIGITAL MEDIA: Digital Imaging and Design: Pacific New Media

**Digital Imaging Certificate Program (L10434)**
- Sep 1 • various times and locations • Registration fee: $100
**Design Fundamentals (L10410)**
Sep 19 • Sat • 9:00am-1:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $80 • Alan Low

**Introduction to Desktop Publishing (L10535)**
Oct 11 • Sun • 1:00-5:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $60 • Harald Lehnardt

**Introduction to Adobe Illustrator (L10492)**
Oct 22 • Thu • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Ryan Brant

**Introduction to InDesign (L10506)**
Nov 5-6 • Thu/Fri • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • Colin Macdonald

**Adobe Photoshop - A Beginner's Guide (Section A) (L10412)**
Sep 20 • Sun • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • William Morrison

**Adobe Photoshop - A Beginner's Guide (Section B) (L10479)**
Nov 20 • Fri • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • William Morrison

**Introduction to Photoshop (L10413)**
Oct 29-30 • Thu/Fri • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • David Ulrich

**Intermediate Photoshop and Camera Raw (L10414)**
Nov 3 • Tue • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • David Ulrich

**Mastering Layers and Masks in Photoshop (L10482)**
Dec 12-13 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • David Julian

**Design (+Project) Management (L10323)**
Aug 15 • Sat • 1:00-5:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $60 • Harald Lehnardt
Lightroom Essentials for Photographers (L10481)
Dec 11 • Fri • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • David Julian

Visual Poetry Workshop (L10536)
Nov 4-18 • Wed • 7:00-9:00pm • 3 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $95 • Harald Lehnardt

DIGITAL MEDIA: Film, Television and Video: Pacific New Media

Introduction to GarageBand (L10430)
Nov 11-18 • Wed • 6:00-9:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $120 • Joseph Ruszkowski

Intermediate GarageBand (L10514)
Dec 2-9 • Wed • 6:00-9:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $120 • Joseph Ruszkowski

Video Editing & OSX Basics (L10475)
Sep 29 • Tue • 6:00-8:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $40 • Steve Szabo

An Overview of Final Cut Pro 6 (FCP 100) (L10418)
Oct 2-4 • Fri/Sat/Sun • 9:00am-5:00pm • 3 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $595, includes textbook; $555, without textbook. All participants must have textbook on first day of workshop. • Workshop is limited to 12 participants • Steve Szabo

A Comprehensive Study of Final Cut Pro 6 (FCP 200) (L10513)
Oct 2-4 • Fri/Sat/Sun • 9:00am-5:00pm • Oct 10-11 • Sat/Sun • 9:00am-5:00pm • 5 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $970 (with textbook), $930 (without textbook). All participants must have textbook on first day of workshop. • Workshop is limited to 12 participants • Steve Szabo

Introduction to Motion 3 (Motion 101) (L10474)
Nov 13-15 • Fri/Sat • 9:00am-5:00pm • Sun • 9:00am-3:00pm • 3 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $595 (includes textbook); $545 without textbook. All participants must have textbook on first day of workshop. • Steve Szabo

Soundtrack Pro 2 (L10473)
Oct 20-Nov 3 • Tue/Thu • 6:00-9:00pm • 5 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $425, includes textbook; $385, without textbook. All participants must have textbook on first day of workshop. • Workshop limited to 10 participants • Steve Szabo

Apple Certification Exam (Section A) (L10429)
Oct 13 • Tue • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $175; $125 (with Introduction to Final Cut Pro workshop) • Steve Szabo
**Apple Certification Exam (Section B) (L10469)**
Nov 5 • Thu • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $175; $150 (with Soundtrack Pro workshop) • Steve Szabo

**Apple Certification Exam (Section C) (L10471)**
Nov 15 • Sun • 3:00-5:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $175; $150 (with Motion workshop) • Steve Szabo

**Music Notation with Sibelius 5 (L10327)**
Aug 29 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Joseph Ruszkowski

**Apple Certification Exam (L10295)**
Aug 6 • Thu • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $175; $125 (with Introduction to Final Cut Pro workshop) • Steve Szabo

**DIGITAL MEDIA: Pacific New Media: Tech**

**Hardcore Inventing: Unleash the Inventor Within! (L10334)**
Aug 22 • Sat • 9:00am-12:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $50 • Robert Yonover

**ThinkTech Hawaii: Economy 2010 (L10420)**
Oct 29 • Thu • 9:00am-1:30pm • 1 mtg • Anthology Theater, 1003 Bishop Street, 8th floor • $55 • Jay Fidell

**Building a Social Web Strategy (L10526)**
Nov 14 • Sat • 9:00am-1:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $60 • Daniel Leuck

**DIGITAL MEDIA: Pacific New Media: Web Marketing**

**An Introduction to Interactive Marketing (L10470)**
Oct 10 • Sat • 9:00am-12:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $50 • Jeremy Althof • Dan Zelikman

**DIGITAL MEDIA: Web Design: Pacific New Media**

**Web Design Certificate Program (L10433)**
Sep 1 • various times and locations • Registration fee: $100
Step #1: FIND Event Type="N" (to get both Noncredit and Nice), Specify Term, Promotion Type="PDF Course Schedule", Is Cancelled="No", Master Printed="Yes"

Step #2: SORT by clicking on "Sort" button

Step #3: PREVIEW and PRINT to PDF (check by clicking on "Preview" button then create PDF)

The Big Picture: An Intro to the Web Design Process (L10411)
Sep 12 • Sat • 10:00am-12:00pm • 1 mtg • UHM Krauss 012 (Yukiyoshi Room) • $35 • Colin Macdonald

Build Your First Webpage (L10424)
Dec 19 • Sat • 9:00am-1:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $80 • Blaine Fergerstrom

User Experience Intensive (L10448)
Oct 16-18 • Fri/Sat/Sun • 9:00am-4:00pm • 3 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $380 • Maria Giudice

Project Management: Purpose, People, and Processes (L10449)
Oct 16 • Fri • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Maria Giudice

Interface Design: Structure & Style (L10450)
Oct 17 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Maria Giudice

Strategy: Brand, Content, and Visual Design (L10451)
Oct 18 • Sun • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Maria Giudice

Introduction to Adobe Dreamweaver (Section A) (L10415)
Oct 24-25 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • Colin Macdonald

Introduction to Adobe Dreamweaver (Section B) (L10441)
Dec 3-4 • Thu/Fri • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • Colin Macdonald

Intermediate Dreamweaver (L10416)
Nov 21 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Colin Macdonald

Web Design with Cascading Style Sheets (CSS) (L10417)
Dec 6 • Sun • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Colin Macdonald
Web Databases for Beginners (L10477)  
Sep 12 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Darrell Kim

Introduction to PHP & MySQL (L10478)  
Nov 7-8 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $270 • Darrell Kim

Build Your First Web Content Management System Using JOOMLA (L10504)  
Dec 5 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Janie Archuleta

Introduction to Drupal (L10503)  
Sep 26 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Darrell Kim

Adobe Flash CS3 Part 1 - Intro and Animation (L10421)  
Oct 7 • Wed • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $70 • William Morrison

Adobe Flash CS3 Part 2 - Interactivity and Video (L10422)  
Oct 21 • Wed • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $70 • William Morrison

Adobe Flash CS3 Part 3 - Photo and Video Galleries (L10423)  
Nov 4 • Wed • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $70 • William Morrison

Setting-Up a Working Website (L10499)  
Nov 11-12 • Wed/Thu • 9:00am-4:00pm • 2 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $270 • William Morrison

Build Your First Webpage (Section A) (L10245)  
Aug 8 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $80 • Blaine Fergerstrom

Mastering Dreamweaver in a Web 2.0 World (L10220)  
Aug 8 • Sat • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Joseph Lowery

Course Schedule as of: 7/31/2009
Hands On Search Engine Optimization (L10218)
Aug 7 • Fri • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Joseph Lowery

Maximizing the Adobe CS4 Web Workflow (L10221)
Aug 9 • Sun • 9:00am-4:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $135 • Joseph Lowery

Adobe Flash CS3 Part 2 - Interactivity and Video (L10239)
Aug 13 • Thu • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $70 • William Morrison

Adobe Flash CS3 Part 3 - Photo and Video Galleries (L10240)
Aug 27 • Thu • 6:00-9:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $70 • William Morrison

Social Media Overview: Applications for Individuals and Business Users (L10275)
Aug 22-23 • Sat/Sun • 9:00am-4:00pm • 2 mtgs • UHM Sakamaki C104, Manoa MultiMedia Lab • $250 • Leigh Duncan-Durst

Writing for the Web (L10216)
Aug 16 • Sun • 9:00am-1:00pm • 1 mtg • UHM Sakamaki C104, Manoa MultiMedia Lab • $80 • John Zuern

HEALTH AND FITNESS: Health

Sustain, Strengthen, and Stretch with Pilates (S10532)
Sep 9-Oct 28 • Wed • 6:30-7:30pm • 8 mtgs • UHM Physical Education Complex 245, Studio 3 • $85 • bring a mat and towel • Kelly Wadlegger

Open Hatha Yoga (S10539)
Sep 15-Nov 3 • Tue • 6:00-7:30pm • 8 mtgs • UHM Physical Education Complex 245, Studio 3 • $59 • bring your own yoga mat and towel • Karen Vance

Walk/Run Your Way to Better Health (S10507)
Sep 15-Nov 5 • Tue/Thu • 6:00-7:00pm • 16 mtgs • (class will initially meet in designated classroom; walk/run activities will be conducted outdoors) • UHM Kuykendall 309 • $128 • appropriate for walkers or runners of all fitness levels • Shelli Stein

Acupressure for Health and Healing (S10437)
Sep 26-Oct 3 • Sat • 10:00am-12:00pm • 2 mtgs • UHM Krauss 011 • $39 • (no fragrance please; wear comfortable clothing and bring a sweater; you will practice techniques on yourself) • Marie Riley
HEALTH AND FITNESS: Sports and Fitness

**Golf Short Game Fundamentals (S10512)**
Sep 20-Nov 8 • Sun • 9:30-11:30am • 8 mtgs • Hawai‘i Kai Golf Course, 8902 Kalaniana‘ole Hwy • $150 • bring your golf set to each session; you are responsible for purchasing practice balls and green fees for the last session • Randy Shibuya

**Golf Swing Fundamentals (S10511)**
Sep 20-Nov 8 • Sun • 7:30-9:30am • 8 mtgs • Hawai‘i Kai Golf Course, 8902 Kalaniana‘ole Hwy • $150 • bring your golf set to each session; you are responsible for purchasing practice balls and green fees for the last session • Randy Shibuya

**Basic Kayaking and Beyond (S10554)**
Sep 18-26 • Fri • 6:30-8:30pm • Sat • 9:00am-12:00pm • 4 mtgs • UHM Krauss 012 (Yukiyoshi Room) • $88, textbook optional • Bob Twogood

LANGUAGE: East Asian

**Introduction to Japanese Reading and Writing (S10392)**
Aug 22-Sep 12 • Sat • 9:00-11:30am • 4 mtgs • UHM Holmes 242 • $50, plus textbook • Course emphasis will be on reading. Prerequisite: Japanese Elementary I or equivalent. • Natsuko Tateishi

**Conversational Japanese Elementary I (S10537)**
Sep 12-Nov 14 • Sat • 9:00-11:30am • 10 mtgs • UHM Holmes 243 • $120, plus textbook • Yoshiko Hirokane Tsukamoto

**Conversational Japanese Intermediate (S10553)**
Sep 19-Dec 12 • Sat • 9:00-11:30am • 10 mtgs • No class Oct 17, 24, Nov 28 • UHM Holmes 242 • $120, plus textbook • Prerequisite: Japanese Elementary II or equivalent understanding of Japanese; Japanese Elementary III is recommended. • Natsuko Tateishi

LANGUAGE: English as a Second Language

**Advanced Oral Fluency (H10547)**
Sep 14-Nov 30 • Mon • 6:00-8:00pm • 12 mtgs • UHM Krauss 016 • $216, textbook required • English Level: Advanced • Leslie Ashburn

**Music 'n Mocha (H10531)**
Sep 21-Oct 7 • Mon/Wed • 1:30-3:20pm • 6 mtgs • UHM Krauss 003 • $110 • English Level: Any

**Welcome to Hawaii (H10525)**
Sep 21-Oct 7 • Mon/Wed • 9:30-11:20am • 6 mtgs • UHM Krauss 003 • $150 • English Level: Any
Holidays and Celebrations American-style! (H10530)
Sep 22-Oct 8 • Tue/Thu • 1:30-3:20pm • 6 mtgs • UHM Krauss 003 • $125 • English Level: Any

Vocabulary Expansion I (H10521)
Oct 19-Dec 14 • Mon/Wed • 2:30-3:50pm • 16 mtgs • No class on Nov. 11. • UHM Krauss 014 • $216, textbook required • English Level: Beginning through Intermediate

Vocabulary Expansion II (H10522)
Oct 19-Dec 14 • Mon/Wed • 2:30-3:50pm • 16 mtgs • No class on Nov. 11. • UHM Krauss 015 • $216 • English Level: Intermediate through Advanced

Institutional TOEFL Preparation and Exam (H10520)
Oct 20-Dec 15 • Tue/Thu • 2:30-3:50pm • 16 mtgs • No class on Nov. 26. Official Institutional TOEFL exam given on last day of class from 1:00-3:30 pm. • UHM Krauss 014 • $236 (includes official Institutional TOEFL exam); textbook additional • English Level: Intermediate through Advanced

**LANGUAGE: European**

Conversational French Elementary I (S10509)
Sep 9-Nov 4 • Wed • 5:30-7:00pm • 9 mtgs • UHM Webster 114 • $80 • Jane Roland

Conversational French Elementary II (S10510)
Sep 9-Nov 4 • Wed • 7:15-8:45pm • 9 mtgs • UHM Webster 114 • $80 • Jane Roland

Beginning Conversational Spanish (S10508)
Sep 16-Nov 4 • Wed • 6:30-8:30pm • 8 mtgs • UHM Kuykendall 304 • $85, plus $10 materials fee payable to instructor at first meeting • Beatriz Aguirre Haymer

Beginning Conversational Italian (S10534)
Sep 19-Nov 7 • Sat • 9:00-10:30am • 8 mtgs • UHM Holmes 241 • $85, textbook optional • Daniela Rocco Minerbi

**LANGUAGE: Indo-Pacific**

Beginning Hawaiian Language (S10500)
Sep 18-Nov 6 • Fri • 6:00-7:15pm • 8 mtgs • UHM Kuykendall 309 • $55 • Carol Silva
Continuing Hawaiian Language (S10501)
Sep 18-Nov 6 • Fri • 7:15-8:30pm • 8 mtgs • UHM Kuykendall 309 • $55 • Carol Silva

LIFE STYLES: Food and Beverage Studies

Classic Italian Cuisine (S10484)
Oct 3 • Sat • 10:00am-2:00pm • 1 mtg • UHM Agricultural Science 224 • $50, plus $10 lab fee payable to instructor at first meeting • Mark Segobiano

Basic Breads and Rolls (S10555)
Oct 24 • Sat • 10:00am-2:00pm • 1 mtg • UHM Agricultural Science 224 • $50, plus $10 lab fee payable to instructor at first meeting • Mark Segobiano

Holiday Cookies and Desserts (S10556)
Nov 7 • Sat • 10:00am-2:00pm • 1 mtg • UHM Agricultural Science 224 • $50, plus $10 lab fee payable to instructor at first meeting • Mark Segobiano

A Holiday Dinner To Remember (S10557)
Nov 14 • Sat • 10:00am-2:00pm • 1 mtg • UHM Agricultural Science 224 • $50, plus $25 lab fee payable to instructor at first meeting • Mark Segobiano

Molded Chocolates and Bon Bons (S10558)
Dec 5 • Sat • 10:00am-2:00pm • 1 mtg • UHM Agricultural Science 224 • $50, plus $25 lab fee payable to instructor at first meeting • Mark Segobiano

LIFE STYLES: Food and Beverage Studies: Fine Wine Series

The Vintage Program in Wine Appreciation and Service (S10533)
Oct 22-Nov 19 • Thu • 7:00-9:30pm • 5 mtgs • JMD Educational Center, 99-1269 Iwaena St, ‘Aiea • $135 • Participants attending at least 80% of the course will be awarded certificates of completion. LIMITED TO PERSONS 21 YEARS OF AGE OR OLDER • Alan Jahns

LIFE STYLES: House and Garden: Growing Green

Residential Landscape Design (P10328)
Sep 22-Oct 27 • Tue • 6:00-8:00pm • 6 mtgs • UHM St. John 10AB • $135 • Andrew Kaufman

Raised Bed Gardening (P10460)
Aug 30 • Sun • 3:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $20 • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

Course Schedule as of: 7/31/2009
Introduction to Home Composting (P10461)
Sep 13 • Sun • 3:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $20 • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

Introduction to Backyard Aquaponic Gardening (P10462)
Sep 26 • Sat • 2:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $50, plus (one person only) cost of materials, payable to Olomana Gardens, to take home the system built in class • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

Composting with Worms (P10463)
Oct 4 • Sun • 3:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $20 • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

The Art of Compost Tea (P10464)
Oct 18 • Sun • 3:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $20 • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

Introduction to Portable Organic Gardening (P10465)
Nov 1 • Sun • 3:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $20 • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

Permaculture in Hawai‘i (P10466)
Nov 15 • Sun • 3:00-4:30pm • 1 mtg • Olomana Gardens, Waimanalo (go mauka on Kumuhau from Kalanianaole Hwy, then right onto Waikupanaha, continuing to 41-1140: park inside gate or on road) • $20 • Long sleeve shirt, pants, shoes, and nontoxic insect repellent recommended • Olomana Gardens

PERSONAL FINANCE:

Personal Financial Money Management  (P10402)
Sep 15-29 • Tue • 6:00-9:00pm • 3 mtgs • UHM Webster 103 • $60 (Individual), $25 (Spouse/partner registered with individual) • includes 150-page workbook with each full fee registration • Brian Chang

Retirement Planning Today (Section A) (P10405)
Oct 17-24 • Sat • 9:00am-12:00pm • 2 mtgs • UHM Holmes 242 • $59, includes 225-page workbook • spouse or partner welcome to attend and share book with registered student • Michelle Tucker

Retirement Planning Today (Section B) (P10406)
Oct 20-27 • Tue • 6:30-9:30pm • 2 mtgs • UHM Webster 112 • $59, includes 225-page workbook • spouse or partner welcome to attend and share book with registered student • Michelle Tucker
PROFESSIONAL DEVELOPMENT: Engineering and Architecture

FIRE – Threat and Survival: Ignition, Containment, Suppression, Alarm, and Escape (S10573)
Aug 13-Oct 1 • Thu • 6:15-8:30pm • 7 mtgs • (No class Aug 27) • UHM Architecture 211 • $210 (General), $105 (UH Student with ID) • Samuel S. Dannaway

PROFESSIONAL DEVELOPMENT: Human Resource Management Programs

Human Resource Management Certification Review I (P10315)
Sep 12, 26 and Oct 10 • 3 mtgs • Sat • Sep 12 only • 8:00am-3:30 pm • Sep 26 and Oct 10 • 9:00am-3:30 pm • UHM Holmes 211 • $475 (General), $425 (SHRM Member); includes materials and practice test questions • Must be taken with HR Certification Review II • Last day to register or withdraw: Sep 2 • sweater and brown bag lunch suggested • Danny Ishii • Certified HR Professionals

Human Resource Management Certification Review II (P10316)
Oct 24, Nov 7 and 21 • Sat • 9:00am-3:30pm • 3 mtgs • UHM Holmes 211 • $475 (General), $425 (SHRM Member); includes materials and practice test questions • Prerequisite: HR Certification Review I • Last day to register or withdraw: Sep 2 • Danny Ishii • Certified HR Professionals

PROFESSIONAL DEVELOPMENT: Real Estate Professional

Real Estate Salesperson's Pre-licensing (S10440)
Sep 17-Nov 19 • Tue/Thu • 6:00-9:30pm • 19 mtgs • (starts and ends on Thu) • UHM Kuykendall 306 • $525, (includes textbook) • Carol M. Egan

TEST PREPARATION: Test Preparation

Algebra Refresher (P10329)
Sep 14-30 • Mon/Wed • 4:30-6:30pm • 6 mtgs, PLUS one-hour review before the Department of Mathematics assessment exam on Oct 7 • UHM Holmes 247 • $65, includes courseware in preparation for Math 140 • provide email address with registration • Vicky Chiu Irion

Preparing for the GRE®-Graduate Record Exam (P10345)
Sep 5 • Sat • 9:00am-12:30pm • Sep 12-Oct 31 • Sat • 9:00-11:30am • and Wed • Oct 7-21 • 6:00-8:00pm • 12 mtgs • UHM Holmes 247 • $285, plus the <i>Kaplan GRE Premier Program</i> (book & CD-ROM, latest edition) and <i>Kaplan GRE Verbal Workbook</i> (latest edition) • buy online or from a local bookstore - must have by first class • provide email address with registration • Vicky Chiu Irion • Susan Sanger

Preparing for the GMAT®-Graduate Management Admission Test (P10346)
Sep 5 • Sat • 9:00am-1:00pm • Sep 12-Oct 31 • Sat • 9:00-11:30am • and Oct 5 • Mon • 6:00-8:00pm • 10 mtgs • UHM Holmes 248 • $225, plus the <i>Kaplan GMAT Premier Program</i> (book & CD-ROM, latest edition) • buy online or from a local bookstore - must have by first class • provide email address with registration • Vicky Chiu Irion • Susan Sanger
REGISTRATION INFORMATION

View our website www.outreach.hawaii.edu/noncredit for more detailed and updated information.

How to Register and Pay

When paying with your VISA or MasterCard:
- Register by Phone: call (808) 956-8400, Mon-Fri, 8:00am–5:30pm (except holidays).
- Register Online 24/7 at: www.outreach.hawaii.edu/noncredit.
- Register by Fax: (808) 956-3752, Monday-Friday, 8:00am–5:30pm (except holidays).

Register by Mail or Fax:
Mail the completed form (below) with full payment or business purchase order to: UHM Outreach College, 2440 Campus Road, Box 447, Honolulu, HI 96822

Register in Person:
At the Outreach College Student Services Office, Krauss Hall Information Window, Room 101, Monday-Friday, 8:00am–5:30pm (except holidays). Pay at the Outreach College Cashier’s Window.*

*If checks are dishonored by the banks, there is an assessment of $25.

Disability Access
Persons with disabilities who may require access services should contact the Outreach College Student Services Office (808) 956-8400 at the time of registration.

Withdrawals/Refunds
Unless otherwise specified, a full refund is given if requests are received by 12:00 noon two working days before the first class meeting. Requests are made in person, by mail (postmarked by the refund deadline), or by calling the Outreach Student Services Office at (808) 956-8400. Failure to attend class or notifying your instructor of intent to withdraw does not constitute an official withdrawal from the class. Agencies submitting purchase orders for student registration fees will be billed regardless of attendance, unless notification of withdrawal is made by the specified refund deadline. Refunds for cash payments are mailed and refunds for charge payments are credited to the account originally charged. Refunds may take 4 to 6 weeks to process.

Cancellation Policy
Outreach College reserves the right to cancel a course with insufficient enrollment. The University of Hawai‘i and Outreach College are not responsible for any cancellation/change charges assessed by airlines and travel agencies. Information, including statement of fees, course offerings, schedules, etc., is subject to change without notice or obligation.

Outreach College Non-Credit Registration Request/Payment Form

Mail to: Outreach College, University of Hawai‘i at Mānoa, 2440 Campus Road, Box 447, Honolulu, HI 96822; or drop off at Outreach College Student Services Office, 2500 Dole Street, Krauss Hall Information Window, Room 101, M-F, 8:00am–5:30pm. If paying by credit card, call (808) 956-8400, or fax to (808) 956-3752. Duplicate form as needed.

Course Reference Number Course Title (and Section if applicable) Fee

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PAYMENT METHOD:

- Check or Money Order (Payable to the University of Hawai‘i) (P.O. MUST BE INCLUDED)
- VISA, MasterCard, Credit Card No.: Exp. Date (Mo/Yr): CVV2 Code*:

NAME OF CARDHOLDER (PRINT) SIGNATURE OF CARDHOLDER

CARDHOLDER’S BILLING ADDRESS CITY STATE ZIP CODE

CARDHOLDER’S RESIDENCE TELEPHONE CARDHOLDER’S EMAIL ADDRESS

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