

# Summer Sessions 2009 Graduate Assistant Tuition Waiver

(This waiver applies to only courses with a 5-digit CRN)

This waiver can be used for a maximum of six (6) credits over the entire summer. A **nonrefundable, nontransferable \$124 administrative fee and a \$31 student activity fee will be charged for each session enrolled.** Courses that begin in Session I and end in Session II are considered Session II courses. All course, institute, or lab fees are to be paid by the student. The student is responsible for payment of all credits that exceed the six (6) credits. Summer Extension courses with a 4-digit CRN are not eligible for this tuition waiver. To apply the tuition waiver, registration for the course needs to be completed during the **LATE REGISTRATION PERIOD.** Contact Outreach College 956-7221, if you have questions about the tuition waiver policy.

UHM Student No. or Social Security No.	Last Name, First Name MI	Day Time Phone Number

1. Tuition waiver needs to be approved by Graduate Division, Fellowships & Scholarships, Spalding Hall 354D, phone 956-8113.
2. Register for course(s) during the **LATE REGISTRATION PERIOD.** For dates, see the course academic calendars online at [www.outreach.hawaii.edu/calendar/main.html](http://www.outreach.hawaii.edu/calendar/main.html).
3. Submit the approved tuition waiver to the UH Manoa Cashier in QLCSS 105 or the Outreach College Cashier in Krauss Hall 101. **Tuition waivers will not be accepted after the last day of the summer session.**
4. Make payment online using a debit/credit card or eCheck (<http://myuhportal.hawaii.edu>); or pay in person by cash, check, or money order at the UH Manoa Cashier or Outreach College Cashier.

Course Reference Number (Only 5-digit CRN 9xxxx)	Session I or II	Date Course Begins	Date Course Ends	Subject	Course Number	Section	Credit Hour

## Section completed by Graduate Division, Fellowships & Scholarships Spalding Hall 354D, phone 956-8113

This is to certify that the individual named above is a Graduate Assistant who has served the two full and consecutive semesters of Fall and Spring, or who will serve the two full and consecutive semesters of Spring and Fall at 0.5 FTE. The student to whom this tuition waiver is awarded will enroll this summer in the approved course(s) listed above.

A **SEPARATE FORM** must be completed for each Summer Session, tuition waiver approved for:      Session I      Session II

Employment Dates \_\_\_\_\_ to \_\_\_\_\_ at 0.5 FTE only

Validated by \_\_\_\_\_ Date \_\_\_\_\_  
Graduate Division